

# Non-EU exchange students at Wageningen University & Research

---

This document is to inform you about the application for “Entry visa/Residence permit”, “Residence permit” or “Intra-EU Mobility” for the Netherlands for study. This is necessary if you are staying in the Netherlands for more than 90 days to study as an exchange student at Wageningen University & Research.

As soon as you are admitted to Wageningen University & Research as an exchange student, the Student Immigration Office (SIO) starts the legal residence process in OSIRIS. In this process you are asked to upload certain documents. Based on these documents SIO will decide which application is needed for you.

## What can you expect?

The steps to Legal Residence application:

- You receive an email with a link to your portal and the invoice
- Fill out the questionnaire on your portal and upload the necessary documents
- SIO checks the answers and forms
- SIO decides which type of application is necessary and informs you about the decision
- You must pay the invoice and/ or show proof of financial means and insurance
- SIO keeps you updated through your portal
- SIO receives the approval letter from the Dutch Immigration and Naturalisation Services (IND) for your “Entry visa/Residence permit”, “Residence permit” or “Intra-EU Mobility”, and forwards this letter to you
- After arrival in the Netherlands, SIO keeps you updated regarding the few remaining steps to follow in order to receive your residence permit card (not for “Intra-EU Mobility”)

During the process you may contact SIO through the [contact form](#) or [SSC@WUR.NL](mailto:SSC@WUR.NL)

Please keep in mind that this process may take 4-6 weeks and that SIO is not able to speed up the procedure of the Dutch Immigration and Naturalisation Services (IND) nor the process with the Dutch Embassy (only “Entry visa/ Residence permit”).

---

## Invoice

### **Dues (not for "Intra-EU Mobility")**

The Dues for the application process, set by the Immigration and Naturalisation Service (IND), are € 254,- and must be paid before SIO is able to forward the application to the IND for approval.

### **Proof of financial means**

The Dutch Immigration Naturalisation Service requires proof that you can financially support yourself during your stay in the Netherlands. The IND has set a minimum amount of **€ 1.150,- per month** which a student needs for their stay in the Netherlands. The IND requires financial proof for full months. With this money you must pay all costs including books, rent, food, traveling etc.

Example: If you plan to stay from 15 September until 07 January you need to prove financial means for 5 months (September, October, November, December and January). Yes, for 5 months, that is € 5.750,-.

### Living Allowance deposit:

Pay the amount on your invoice for Living Allowance. You receive the refund for Living Allowance as soon as you arrive in the Netherlands and have opened a Dutch bank account. This is the easiest way to prove your liquidity for the duration of your stay.

There are also other options to show financial proof. These options may take more time:

- A scholarship letter
- Your own financial means (bank statement)
- A sponsor (sponsor letter and bank statement)

Please note: a bank statement must be less than 3 months old, must contain the minimum amount in Euros, cannot be a savings account (that is not freely accessible, nor a loan that has to be repaid immediately, nor investments that can actively change) and must contain a stamp and signature of the bank. Please check with your bank if this is possible. The bank is also allowed to use their own statement unless the bank's statement does not meet the above requirements. If not, please choose one of the other options instead.

### **Insurance**

The IND requires a proof of a valid insurance coverage for health, travel and stay during your stay in the Netherlands.

We urge you to purchase the AON insurance that our university offers by paying the amount mentioned on the invoice to avoid high costs and unnecessary administration during your stay.

The costs of the AON insurance are around €60-70 per month (without prejudice).

Please note that the Dutch Government is very strict when it comes to insurance requirements.

If you choose differently please double check with your insurance company whether it covers all the costs during your travel to and stay in the Netherlands.

*How can I prove that my insurance coverage is sufficient?*

- Arrange insurance through Wageningen University & Research by paying the invoice

OR

- Upload a valid insurance certificate, with coverage for health, travel and stay during your study in the Netherlands and a completed statement in the portal after the legal residence process has started